

# ARTICULATION AGREEMENT

This agreement (hereinafter referred to as the "Agreement") is between the District Board of Trustees of Valencia Community College, Florida (hereinafter referred to as "Valencia" and Belhaven College, Florida (hereinafter referred to as "Belhaven").

## WHEREAS,

This Agreement is designed to coordinate transfer policies, enhance advising, promote the acceptance of the programmatic transfer of courses/credits between Belhaven Adult Studies Programs and Valencia in which an undergraduate student will attain an Associate's in Arts (hereinafter referred to as and "A.A.") degree or an Associate of Science (hereinafter referred to as an "A.S.") degree (hereinafter collectively referred to as "Associate's") from Valencia and then transfer to a Bachelor of Arts (hereinafter referred to as a "B.A.") or a Bachelor of Science (hereinafter referred to as a "B.S.") program (hereinafter collectively referred to as "Bachelor's) at Belhaven, (hereinafter collectively referred to as the "Program"). After completing the academic requirements of the two participating institutions, the students (hereinafter referred to as the "Program students") will have earned an Associate's degree from Valencia and a Bachelor's degree from Belhaven.

## §1. Program of Study

§ 1.1 Program students shall complete at Valencia:

- An Associate's degree.

§ 1.2 Belhaven shall accept at least 60 credit hours of transfer work toward the Bachelor's degrees for all Valencia Associate's degree coursework completed with an overall grade point average of 2.0 or higher.

§ 1.3 Courses designated within the general education component of the Valencia Associate's degree will fully transfer to fulfill the general education component of a Bachelor's degree program at Belhaven.

§ 1.4 Program students shall be required to complete at Belhaven, a program of study, which equals a minimum of one hundred and twenty-four (124) credit hours required of the degree being sought.

§ 1.5 The total Program shall satisfy all requirements for the Associate's degree sought at Valencia and the bachelor's degree sought at Belhaven.

§ 1.6 Graduates of Valencia's Associate's program will be admitted to Belhaven's program, and the application fee of \$120 will be waived for these Program students.

## § 2. Admission

§ 2.1 Valencia is an open-admissions institution that assesses the holders of a high school diploma (or equivalent) wishing to enter the Program and places them into courses on the basis of their academic background and demonstrated experience in specific courses. Applicants are required to participate in the Valencia assessment program.

§ 2.2 In order to be admitted to Belhaven in the Program a student must:

- Complete the program of study in §1.1. Submit application materials for evaluation to the Admissions Office at Belhaven, including an articulation enrollment form; and meet the requirements for admission to be accepted.
- Attain the minimum Cumulative grade Point Average (2.0) and complete the Valencia Associate's degree.

## § 3. Program Management and Reporting

§ 3.1 So as to assure the admission and academic success of participating Program students. Belhaven and Valencia agree to develop, maintain, and continuously improve a Program management and reporting system.

§ 3.2 Each institution will:

- Publicize the Agreement and Program among its students and faculty.
- Coordinate activities, monitor Program student progress, and evaluate and improve the Program.
- List the Program in the appropriate publications and Web sites of the institution.
- Exchange regularly updated copies of their general catalogs and any other publications, which may be helpful in advising students.
- Provide timely information about significant changes in the Program of study that relate to the preparation of Program students.
- Provide any other information that may be helpful with monitoring and supporting the academic success of Program students.
- Cooperate in an effort to update the Agreement in an annual basis.

§ 3.3 Valencia will:

- Provide the opportunity for Belhaven to participate in Valencia's annual college night.
- Provide Belhaven admission requirement information to all prospective Valencia – Belhaven transfer students.
- Provide the opportunity for Belhaven staff to make a 10-minute presentation at a Dean of Students staff meeting on each campus once a year.

§ 3.4 Belhaven will:

- Provide an annual report to Valencia that includes the number of students that matriculate at Belhaven and the Program areas in which students matriculate if the student gives permission.
- Give full consideration for any applicable scholarships or financial assistance resources by Belhaven to Program students.

§ 3.5 Each institution will assess the Program annually in collaboration with participating faculty, advisors, and Program students to continuously improve the Program.

§ 3.6 Each institution will have a designee for Agreements overview.

If Belhaven:

Dr. Richard Harris  
Assistant Vice President for Adult Studies  
Belhaven College  
2301 Maitland Center Parkway, Suite 165  
Maitland, FL 32751

If Valencia:

Dr. Karen Borglum  
Assistant Vice President, Curriculum & Articulation  
Valencia Community College  
190 South Orange Avenue  
Orlando, FL 32801

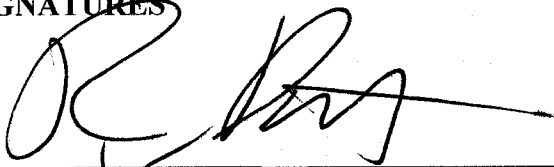
§ 4. Termination/Modification

§ 4.1 This Agreement is subject to change or modification by mutual written consent between the parties hereto.

§ 4.2 This Agreement may be terminated by either party upon written notice to the other party given at least thirty (30) day in advance of such termination date. It is understood and agreed that any Program student who is being tracked for admission into a specific Bachelor's Program or already admitted to Belhaven under this Agreement will be allowed to complete the Program notwithstanding the termination provisions above, so long as the Program student remains in good academic standing and is making measured progress towards completion of a degree program.

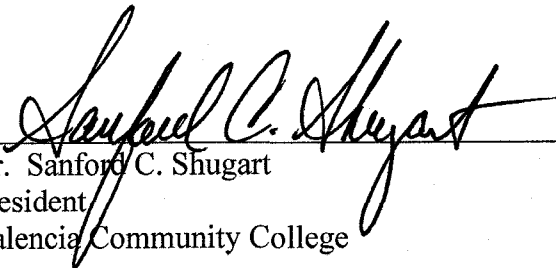
The effective date of this Agreement shall be the most recent date of signature below and shall continue in effect in accordance with provisions stated above.

**SIGNATURES**



Dr. Roger Parrott  
President  
Belhaven College

Date



Dr. Sanford C. Shugart  
President  
Valencia Community College

6-3-09  
Date